

LAGRANGE TOWNSHIP TRUSTEES
September 25, 2023

This was a regular scheduled meeting of the LaGrange Township Trustees. Canfield called the meeting to order at 7:00 pm with all members of the board present followed by the Pledge of Allegiance.

Gardner motioned to approve the minutes of the last meeting 09/11/23, Burnett seconded the motion, roll call – all yes.

Canfield motioned to approve the minutes of the special meeting 08/22/23, Burnett seconded the motion, roll call – all yes.

Canfield requested Poling send minutes of the previous meetings in an electronic format so that the Trustees can review them for corrections and be ready for approval at the next meeting. Poling said that the minutes from the organizational meeting on 01/09/23 discusses the additional \$1 for being cross trained. The verbiage for that needs to be finalized. Burnett thought the prosecutor's office was working on that before. Canfield requested Poling send it to her in an email form so that it can properly be discussed with the Prosecutor's office.

Public Participation

None

Road and Cemetery

Kyle was present and reported the following:

Brush pickup still going, berming is ready to go, chip seal is finished and sweeping will start in a couple of weeks which Maintenance Systems normally does, but Kyle will be getting quotes.

Crack Sealing – done in Grafton tomorrow, next couple days in LaGrange depending on weather.

Dumpster Day – ready to go for October 7th

Aldrich Property – Got all of the materials on hand, just need to schedule

Cemetery – 1 full burial, Andrew did his first full burial and he did a good job

Building Repair – got the materials to finish downspout pipes on the building. Connecting all the downspouts in one pipe and running it over the hill.

Foundations – need to pour about 8-9 in October

Lots – sold 1 full lot and 1 half lot. We have 24 lots left to sell. Discussions on how to manage lots moving forward, how much room is left, smaller lots for cremations, and room for the columbarium. Vince said he would like the grid created first for better record keeping. Kyle would like to get the pins ordered. Kyle will get quotes and would like to get steel ones so that he can find with a metal detector.

Cemetery System – there are 2 lots (298,299 Row50) physically different from assigned lot in the computer system so their deed references the wrong lot number. Once entered in the system, you're not allowed to delete/change anything. Vince said that this is the second time this has happened which he worked around by creating a new lot and making a comment on it. Vince to call the software company and see what the options are.

Deeds – need to have a better process for deeds because of the amount of time it takes. People bought a lot in January and still haven't received the deed. The current process is as follows: 1. Kyle sells the lot, files the paperwork and sends to Kathy. 2. Kathy receives the check

and paperwork and give to Vince. 3. Vince generates deed. The people now need the deed for legal purposes and Vince doesn't have the paperwork to process the deed. Poling said that she thought the process was going from Kyle to Vince. She said she will have to go back through her paperwork and check. Vince said that they will create a live document for routing approval.

Burnett inquired how much stone is leftover. Kyle reported there is about 50 ton. Burnett offered to store it on his property on Railroad Street once it's cleaned up. Kyle said that we need to make sure people pull from the top and understand they can't pull from the bottom. The ultimate goal is to put it in the back of the township complex when it's developed. Canfield inquired as to whether there is enough oil and stone to do Law Road. Kyle confirmed there was about 850 gallons of oil and enough stone to do that.

Fire and EMS

James Rader was present and reported:

Calls for August – 3 Building Fires, 61 EMS runs, 1 Rubbish Fire, 1 MVA without injuries, 1 Water Rescue, 1 Gas leak, 1 Wires down, 3 Dispatched and canceled enroute, 1 CO Detector, 2 Wind Damage

Training – Canfield asked if Rader received the email about training and if anyone attended the railroad training. Rader confirmed that he received it and that 1 person attended but he wasn't sure who it was. Mike Hornby said he attended and it was very informative and got them up in the cars, discussing the best options, emergency shut offs, how much diesel on board (2500-8000 gallons), cars and engines. Canfield said that at the OTA training they discussed this topic and there is a rail website that will tell you what is loaded on the train.

Gardner inquired whether we have been able to maintain staffing. Rader confirmed they have been able to get at least one truck there.

Officer Positions – Canfield said that the Trustees are waiting on the following information: 1. Current list of all officers and nominations 2. List of qualifications and training certifications 3. Roster counts of events responded to by each person. After this information is provided, interviews will be scheduled. Rader said he sent a list of all the responders and the calls they have responded to from May through August. Rader will send a list of qualifications.

New Hire – Rader would like to hire Melissa Conrad from Grafton. She is an EMT Basic that is 75% through her paramedic class. She is on Grafton Village and would like to join LaGrange.

Burnett motioned to hire Melissa Conrad for EMS, Gardner seconded the motion, roll call – all yes.

Firehouse Magazine Trade Show – asked for permission to attend the trade show the week of 09/29/23 in Columbus. Trade show is free, so only cost would be mileage. Deadline has passed for the class sign-up, but Mike will check to see if there are openings for any of the classes which would be \$175.00. Mike had other plans for this timeframe that fell through last minute, otherwise, he would've come with this request earlier. Canfield said there would be no problem attending and to let them know if there are spots in the classes. Also, proof of attendance is required.

Upcoming Trainings – Wednesday morning meeting with EMA Director, Chief Thompson and some others regarding the tabletop drill for train derailment on 12/7/23. The electrical car fire class is on 10/07/23 which 5 guys are already signed up for.

Zoning

Sigmund was present and presented:

Permits – James Rader, 41635 Parsons Rd – storage containers; Donna Pycraft, 19345 Indian Hollow Rd – pool; Diane Copley, 17471 Whitehead Rd – storage building.

Deeds – Presented deeds

Electrical Improvements for Garage – looking for decision, Vince presented copies of quotes. Lamb's quote was vague. Trustees asked Vince to get line item quote from Lamb.

Cameras – He is working on taking the old camera system and putting it in the old fire station. Once the cameras are in place then everyone will be trained.

42744 Webster Rd – credit union said there is a lien on the house and they are in the process of taking possession. Right now, I have to site the owner for cleaning up the yard. She said to hold off because if they take possession of the property then they will take care of all that.

Rentals – there are 5 rentals for the hall coming up. Rader said there needs to be a sign posted for maximum occupancy.

Bollards – sleeves for the bollards are \$55/each with reflectors. Could paint them, but the sleeves will be less maintenance.

Burnett motioned to spend up to \$700 for bollard sleeves with reflective tape, Gardner seconded the motion, roll call – all yes.

Fiscal Officer

Kathy Poling was present and reported:

Bills amounted to \$89,572.49.

Gardner motioned to approve bills as presented, Burnett seconded the motion, roll call – all yes.

Park Water Bill – Talked to Mary Kay and it has been coming to us for a while. There would be no bill for January through March as the water is shut off. They fixed it so we no longer received it. Canfield asked if they are reimbursing us or using it as part of the Township's contribution. Canfield requested total of overpayments to decide how to handle it.

Truck Title – The truck title for the new road truck was given to Vince to file.

Star Ohio – There was \$191 left in the CD account at Huntington and will be transferred to Star Ohio.

Correspondence – Lawsuit regarding Cleveland Communications, Wellington School District requesting financial support.

NOPEC – Vince said there is a grant from NOPEC, Kathy confirmed that she received the check. This will offset the cost of the building in the cemetery.

OTA Education Subscription – OTA has offered a township education subscription for \$250 for the year to have access to all training classes for all members of the township. Discussions on whether this will be worth the money for training and education. Kelly West was unable to be here this evening and reported to Canfield that she took a couple of classes on her own and paid for them with her own money for \$30/class. Roger Kuhl said it would be beneficial, Kyle said it would be beneficial, Kim Carter added that there is a MORE grant could cover the fee and if all townships subscribe to this then it would be reduced to \$175. It would also allow access to archived webinars. Burnett said we need to make sure that we have the ability to track the training classes.

Canfield motioned to participate in the Township Education Subscription and establish a tracking system, Burnett seconded the motion, roll call – all yes.

Rural Water

Roger Kuhl was present and said they are finishing up year-end stuff. They took possession of the 908 loader and new surface truck.

LORCO

Doug Gardner was present and reported that they are reviewing executive directors. IN the process of discussing sewers on Slife Road for additional lots for a small subdivision.

Park Board

Roger Kuhl was present and reported that the library director is putting up all new signs on the walking trail which will be concreted in the ground. Still dealing with speed issues on the new drive and vandalism seems to be diminishing. .

Old Business

None

New Business

Roger Kuhl said that Joe Kokinda on State Route 301 has been dealing with Matt who has been moving dirt again for pond work. Joe has talked to Don Romancek. Joe has pictures of all the changes and is going to move forward with his issues. He is asking for the township Trustees to back him. Burnett said that if Matt is breaking the zoning, then we will back him.

Trustees Comments

Burnett said that there is a meeting Thursday night at 6pm for the Whitehead/Webster road ditch. Rick Conrad won't be able to be there.

Burnett said that Penfield Township gave their support for the 4-way stop at Diagonal/Webster roads. Process is started, need to write a letter and both township have to sign.

Burnett met with the church about the land swap. They have a whole new board and knew nothing about it. Printed off some maps and took it over. They want to split the property and square it up and they want it appraised. Burnett to contact an appraiser that will need to be approved at the next meeting.

Canfield said that Trick or Treat will be October 31st from 6-7:30pm in conjunction with the Village.

Canfield said there is a scheduled work session on October 2nd at 3pm. Going to start doing reviews.

Canfield asked if Kathy has the oath of office done for all board members and are there copies of all. Poling said there are 1 zoning and 2 park that need to be completed. There are certificates on file.

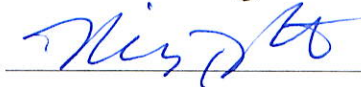
Canfield said that there was discussion at the county meeting about some training on Prevailing Wage from the prosecutor's office that Poling failed to forward to the Trustees. There will be a number of contracts coming up that will require that training. Poling asked who it was from and Canfield said it was from Kelly Laubenthal on 9/13/23.

Burnett motioned to adjourn, Canfield seconded the motion, roll call – all yes.

Being no further business, the meeting was adjourned at 8:24pm.



Chairman



Kimberly Carter, Secretary