

## **LAGRANGE TOWNSHIP TRUSTEES**

**September 11, 2023**

This was a regular scheduled meeting of the LaGrange Township Trustees. Canfield called the meeting to order at 7:00 pm with all members of the board present followed by the Pledge of Allegiance.

Burnett motioned to approve the minutes of the last meeting 08/28/23, Canfield seconded the motion, roll call – Canfield & Burnett: Yes; Gardner - Abstained.

Canfield asked Poling what the stack of meeting minutes was in their packet of papers. Poling said that those are the meeting minutes from before that need to be resolved. The auditor said they need to be resolved as soon as possible during the meeting. Poling said she went through all of them and checked them against the notes sent to her. Canfield suggested all the Trustees take them home to read through them and present them at our next meeting.

### **Public Participation**

Michelle – State Route 301, LaGrange, OH, first time attending a meeting to check it out and learn about the township.

Richard Kocsis – 41297 Whitney Rd, expressed concern on the Foster Ditch and explained that they have been dragging it out since 2019. The ditch was surveyed in 2019 and still have the stake in the yard from that. He emailed Don Romancak regarding money the commissioners kicked in and also plans on attending the meeting 10/9/23. Canfield said they have been working on a county-wide plan.

### **Road and Cemetery**

Kyle was present and reported the following:

Brush pickup – still going

Berming – will begin berming all roads that were just grader paved

Signs – All 60 work orders for signs are completed. Just need to install white stripes on some of the speed limit signs to make them more visible. Kyle said they have spreadsheets in place and do a certified road check every month. Canfield explained for the public that the township paid a company to come in and evaluate all the signs in the township to bring us up to compliance which increases safety and reduces insurance costs.

Diagonal & Webster Rd – Burnett said he has been doing some work over by Diagonal and Webster Rd and Bill Tipple approached him about asking the county to make that intersection a 4-way stop. Discussions about how there are two rises in the road and it's dangerous trying to cross there and back out of driveways. Burnett will contact Penfield Township to work with us to get the process started.

Crack Seal – Scheduled for 2 weeks from now. Will work with Grafton. Doing Rhonda and Rachael this year as well as the fresh spot poured on Elk Creek. Next year will be Elk Creek, Creekside and the fire station.

Aldrich Property – Kyle presented a map with plans and pricing to address the water issues. Estimated \$700 for materials on the high side.

Burnett motioned to spend up to \$700.00 to purchase materials for the Aldrich drainage issues by LaGrange Community Park, Gardner seconded the motion, roll call – all yes.

Cemetery – 1 cremation

Building Repair – the contractor has been working on it last week and currently. They found water damage and had to replace 5-6 sheets of plywood as well as the fascia over the doors.

Equipment – still obtaining quotes on road broom and brush hog mower head.

Burnett inquired about jetting to be done on Biggs Rd. Kyle said he will run the camera to confirm it's not in that pipe, but probably won't find much.

### **Fire and EMS**

Mike Hornby was present and reported:

Engine 33 Repair – spoke with Adam at Atlantic Emergency repairs and waiting on transfer case which should be here next week. Waiting on an email for price for brakes.

Firehouse Magazine Trade Show – asked for permission to attend the trade show the week of 09/29/23 in Columbus. Trade show is free, so only cost would be mileage. Deadline has passed for the class sign-up, but Mike will check to see if there are openings for any of the classes which would be \$175.00. Mike had other plans for this timeframe that fell through last minute, otherwise, he would've come with this request earlier. Canfield said there would be no problem attending and to let them know if there are spots in the classes. Also, proof of attendance is required.

Upcoming Trainings – Wednesday morning meeting with EMA Director, Chief Thompson and some others regarding the tabletop drill for train derailment on 12/7/23. The electrical car fire class is on 10/07/23 which 5 guys are already signed up for.

### **Zoning**

Canfield presented notes from Sigmund as he was not present:

Permits – Amato homes – 283, 284, 285, 286 Eastlake Dr – building permits; Vince & Elaine Zemanek, 15781 Diagonal Rd – pool.

Cameras – almost completed with installation, training will start after completion

Lights in Fire Station – Trustees need to review quotes.

Hottenrott Property – grass did get cut

42744 Webster Rd – in need of securing or demolition since fire according to the ORC 505.86. Mike Hornby said he contacted Firefighters Credit Union a while ago. The owner lives in Wellington, but the credit union has possession of the house. Michelle(public) suggested the insurance company should have some liability. Canfield asked Mike to make James Rader aware that the Trustees will need a copy of the Fire report as soon as possible.

### **Fiscal Officer**

Kathy Poling was present and reported:

Bills amounted to \$39,223.89. Trustees questioned the LaGrange utility bill for the amount of \$66.64 which is for the park, not the township. It's automatically deducted so will have to wait for the credit.

Burnett motioned to approve bills as presented, Gardner seconded the motion, roll call – all yes.

OPWC Paperwork – Kathy attended Penfield Township's meeting last Tuesday in order to secure documents with signatures and dropped them off at the engineer's office on Wednesday. While there, residents were in attendance to discuss the water on the corner of Whitehead and Webster which she thought was part of the Foster Ditch problem.

Insurance – sent information to Wendy French and obtained insurance on the truck since we have the title for it, but no charge until next year since it's not in our possession.

Payroll – Kathy talked to Carl about payroll. She was confused on what the payroll sheet looked like from the fire runs and EMS runs. Fire runs are totally different and they have a pay sheet which is similar to what Kyle does. They are not with this batch, but will start putting the pay sheets with the payroll. Carl will print off all pay sheets as time allows for the previous pay



periods for 2023 as he has them on his computer. Canfield asked if Carl has them in an electronic format that he can email to her which Poling confirmed he does.

Correspondence – Steak fry invitation from Lorain County Free Clinic and notice from First Energy about upgrades planned for the transmission lines.

Nexus Lines – Burnett asked if there is any information on the Nexus lines from the auditor. Kathy confirmed she hasn't heard anything.

Star Ohio – Poling presented bank reconciliation for review. Canfield asked how much money was moved out of the money market account this year, Poling confirmed nothing has been moved this year. Gardner asked for clarification that the money can be transferred within 24 hours, Canfield confirmed. Canfield asked how much is in the ARPA fund, Poling confirmed around \$400,000.

Burnett motioned to move money from the Money Market account to Star Ohio in the amount of \$1,794,411.52 in order to obtain a higher interest rate return, Gardner seconded the motion, roll call – all yes.

### **Rural Water**

Roger Kuhl was present with nothing to report.

### **LORCO**

Doug Gardner was present with nothing to report.

### **Park Board**

Roger Kuhl was present and said that they are meeting with Crossroads on Wednesday for the LCP Project. Canfield sent email about a fundraising event in Grafton for information.

### **Old Business**

None

### **New Business**

Mike Hornby noted that tomorrow will be his one-year anniversary and asked if there will be a review scheduled. Canfield said they will schedule his review as well as Kyle, Bruce and Andrew.

### **Trustees Comments**

Burnett talked to Rick Conrad from Penfield Township about working together to clean out small ditch at Whitehead and Webster Roads, Cannan property. Burnett said it was approved, but hasn't been put out for bid yet. Rick Conrad asked Burnett needs to talk to the owners at 19361 Whitehead Rd to obtain an easement or access to their property. Owner is refusing to allow easement. Part of the outlet is on their property and they won't allow us onto their property. Owner is afraid they will dig out trees rather than going around them. Don Romancak suggested he clean out the area himself with specs give to him and we will clean the rest.

Canfield stated that the Trustees are waiting on the following information pertaining to officer appointments for Fire: 1. Current list of all officers and those that have been nominated for appointment 2. List of qualifications and training certifications 3. Roster counts of events responded to. After this information is provided, then interviews will be scheduled.

Canfield wanted to thank Kyle and Mike for lowering flags for observing 9/11.

Canfield stated that Veteran's Day is coming up 11/11/23 so we need to get that together. Community band will not perform, need to get ahold of the girl scouts and boy scouts as well as suggestions for speakers.

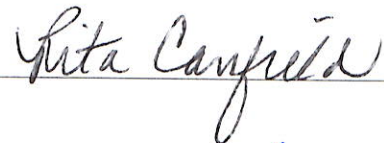
Canfield presented letter from KEY that was approved last meeting. Trustees all signed the letter and Kathy will send to the health department.

Canfield said she is making arrangements to set a contractor to oversee the Sherman project. One of the bidders is Nicholas Fairplay, based out of Oberlin, who is highly regarded in his field and scheduled a visit with him.

Canfield motioned to employ Dooley Gembala McLaughlin Pecora to represent LaGrange Township on legal matters going forward as needed, Gardner seconded the motion, roll call – all yes.

Burnett motioned to adjourn, Canfield seconded the motion, roll call – all yes.

Being no further business, the meeting was adjourned at 8:08pm.

 Chairman

 Kimberly Carter, Secretary