

# LaGrange Township Trustee Meeting Agenda

## October 23, 2023

- 1) Call to Order by Chairman Rita Canfield
- 2) Pledge of Allegiance
- 3) Motion to approve minutes of previous meeting(s)  
2/28/2022 3/14/22, 3/28/22, 4/11/22, 4/25/22, 11/14/22,  
12/28/2022 1/9/23, 2/13/23, 10/9/23
- 4) Public Comment
- 5) Department Reports  
Road/Cemetery. Kyle Osborne  
Fire James Rader  
EMS Todd Straub/Carl Walter  
Zoning Vince Sigmund
- 6) Reports from Elected Officials  
Fiscal Officer Kathy Poling  
-Motion to approve the bills  
Trustee Rita Canfield  
Trustee Gary Burnett  
Trustee Doug Gardner
- 7) Other Reports  
-Rural Water Roger Kuhl  
-LORCO Doug Garnder
- 8) Park Board Rita Canfield
- 9) Old Business not Already Covered
- 10) New Business not Already Covered
- 11) Audience Questions / Comments
- 12) Executive Session (if needed)
- 13) Adjournment

**Payment Listing**

10/10/2023 to 10/23/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
856-2023	10/20/2023	10/18/2023	EP	LISA CANITIA	\$738.55	O
857-2023	10/20/2023	10/18/2023	EP	SHAWN CHEATHAM	\$185.57	O
858-2023	10/20/2023	10/18/2023	EP	DONALD CYRUS JR	\$953.18	O
859-2023	10/20/2023	10/18/2023	EP	KELLIE A DEULLEY	\$856.80	O
860-2023	10/20/2023	10/18/2023	EP	Conrad Doehne	\$17.97	O
861-2023	10/20/2023	10/18/2023	EP	Michael P Foreman	\$211.86	O
862-2023	10/20/2023	10/18/2023	EP	Bruce V Fortune	\$1,558.44	O
863-2023	10/20/2023	10/18/2023	EP	J MICHAEL HORNBY	\$1,373.34	O
864-2023	10/20/2023	10/18/2023	EP	DAVID JOHNSON	\$220.93	O
865-2023	10/20/2023	10/18/2023	EP	MICHAEL KEMPert	\$457.82	O
866-2023	10/20/2023	10/18/2023	EP	ANDREW LILLER	\$1,172.79	O
867-2023	10/20/2023	10/18/2023	EP	BRENNAN A MUHIC	\$1,463.59	O
868-2023	10/20/2023	10/18/2023	EP	JERRY P NORTON	\$193.55	O
869-2023	10/20/2023	10/18/2023	EP	Kyle Osborne	\$1,782.47	O
870-2023	10/20/2023	10/18/2023	EP	BRITTANY J PAXTON	\$1,010.97	O
871-2023	10/20/2023	10/18/2023	EP	JAMES L. RADER	\$327.69	O
872-2023	10/20/2023	10/18/2023	EP	JASON M SMITH	\$526.21	O
873-2023	10/20/2023	10/18/2023	EP	TODD B. STRAUB	\$67.20	O
874-2023	10/20/2023	10/18/2023	EP	EVAN B THOMAS	\$2,085.51	O
875-2023	10/20/2023	10/18/2023	EP	MATTHEW THOMPSON	\$379.11	O
876-2023	10/20/2023	10/18/2023	EP	CARL WALTER	\$285.38	O
878-2023	10/23/2023	10/23/2023	EW	INTERNAL REVENUE SERVICE	\$2,470.53	O
879-2023	10/23/2023	10/23/2023	EW	OHIO DEFERRED COMPENSATION	\$205.00	O
880-2023	10/23/2023	10/23/2023	CH	WINDSTREAM	\$360.89	O
881-2023	10/23/2023	10/23/2023	CH	WINDSTREAM	\$120.51	V
881-2023	10/23/2023	10/23/2023	CH	WINDSTREAM	-\$120.51	V
882-2023	10/23/2023	10/23/2023	CH	WINDSTREAM	\$196.28	V
882-2023	10/23/2023	10/23/2023	CH	WINDSTREAM	-\$196.28	V
883-2023	10/23/2023	10/23/2023	CH	WINDSTREAM	\$120.51	O
884-2023	10/23/2023	10/23/2023	CH	WINDSTREAM	\$196.28	O
34453	10/12/2023	10/12/2023	AW	V&J MAINTENANCE	\$2,700.00	O
34454	10/12/2023	10/12/2023	AW	LORAIN MEDINA RURAL ELECTRIC	\$147.29	O
34455	10/23/2023	10/23/2023	AW	LAYDIN PAGE	\$100.00	O
34456	10/23/2023	10/23/2023	AW	MILANO MONUMENTS	\$890.00	O
34457	10/23/2023	10/23/2023	AW	OHIO PUBLIC UTILITIES COMMISSION	\$35.00	O
34458	10/23/2023	10/23/2023	AW	RURAL URBAN RECORD	\$70.00	O
34459	10/23/2023	10/23/2023	AW	RURAL LORAIN COUNTY WATER AUTHOR	\$29.13	O
34460	10/23/2023	10/23/2023	AW	RURAL LORAIN COUNTY WATER AUTHOR	\$56.55	O
34461	10/23/2023	10/23/2023	AW	VERIZON WIRELESS	\$44.95	O
34462	10/23/2023	10/23/2023	AW	STRYKER	\$5,975.50	O
34463	10/23/2023	10/23/2023	AW	DOOLEY GEMBALA MCLAUGHLIN PECORA	\$1,148.53	O
34464	10/23/2023	10/23/2023	AW	LAGRANGE COMMUNITY PARK BOARD	\$35,000.00	O
Total Payments:					\$65,419.09	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$65,419.09	

**Payment Listing**

10/10/2023 to 10/23/2023

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

**LAGRANGE TOWNSHIP TRUSTEES**  
**October 23, 2023**

This was a regular scheduled meeting of the LaGrange Township Trustees. Canfield called the meeting to order at 7:00 pm with all members of the board present followed by the Pledge of Allegiance.

Gardner motioned to approve the minutes of the last meeting 10/09/23, Burnett seconded the motion, roll call – all yes.

**Public Participation**

Don Patterson, 40156 State Route 303, brought up a concern about the ditch cleanup. He said that they are trying to bill 160 homes for maintenance. He attended a meeting in Elyria and they said they would have to pay per acre. He said they just had to replace their septic system and are not happy about being billed for a permit now. Canfield said that is the health department that is enforcing permits. Burnett said that you would have to contact the state. Suggested he get ahold of Don Romancak at the county. Kim Carter gave the phone number for him and will get a copy of the presentation to Don Patterson.

There was a boy scout was present and said he was working on his Eagle Scout Merit Badge and inquired as to what the status of the Sherman statue was. Canfield responded that the township is waiting on the insurance money and then we can start contracting out the work on the statue. Don Patterson asked what the cost was when it was initially made. Canfield said it will cost about \$800,000 to replace it.

**Road and Cemetery**

Kyle was present and reported the following:

Last brush pickup of the season was completed, half way through third round of roadside mowing, county finished painting Whitney and Crook and finished seed/straw by sidewalks at the township building. .

LaGrange Community Park – Fixed two drain tile issues, rerouted some lines

Berming – working on Whitney, Parsons and Crook

Veterans Park – planted trees and cleaned up

Cemetery – 3 cremations

Footers – completed 7 headstone footers

CDL Training – Kyle said the township is certified for CDL training and suggested Andrew go through the training. It will be \$249.00 for the online class, then he can take his temps.

Canfield motioned to approve \$249.00 for online classes for Andrew Liller for CDL training, Burnett seconded the motion, roll call – all yes.

Canfield said that since the accident at Biggs & 301, visibility has been difficult because Ohio Edison put up a new pole and connected the other pole with the communication lines. Received confirmation that PUCO and Ohio Edison will move the poles, but GLW has to move theirs first. A call has been placed to GLW. Kyle said he has trimmed as far back as possible. Canfield asked Poling to check to see if there is a contract with GLW, Burnett thought there might have been a 25-30 year contract. .

Equipment – prepping quotes for Brush Cutter and Road Broom for work session, purchased fluid film kit for undercoating vehicles and prepped truck with plow.

7400 International Truck – couple of issues with truck, but need some tools, need some brake chambers and possible thermostat. Kyle presented list of tools necessary and costs. He stated he has his air-brake certification (which is good for life) to work on the truck's brakes. Once he gets a list of parts cost, those will be presented at that time.

Burnett motioned to spend up to \$2,100.00 for the list of tools Kyle presented, Gardner seconded the motion, roll call – all yes.

Cemetery Records – been trying to find records for 09/2013 – 02/2022 to complete our book. Asked Poling to check to see if she can find anything.

Gardner said he received a call from a resident on Rachael Drive stating the Kyle and crew did an excellent job with crack sealing and sign replacement.

Veterans Day – ceremony will be Saturday, 11/11/23 at 11:00am regardless of weather. Kelly West will be the guest speaker and we will need the sound system, podium, and microphone. Gardner to check with pastor about invocation and benediction. Heard from Bryan Tansey about the boy scouts and returned a phone call. Will reach out to the girl scouts as well.

## Fire

James Rader was present and reported:

Calls for September – 2 Assist EMS, 64 EMS runs, 1 Gas leak, 1 Animal problem, 1 Assist Invalid, 5- Dispatched and canceled enroute, 1 Smoke Detector, 1 – Citizen complaint.

James presented requested information for promotions for Kyle Dull and Al Rourke to the Trustees. He said the Trustees should have their applications on file. .

Gardner asked how training has been going. Rader said they've been doing hose testing for the last couple of months. Gardner asked if they are in good shape. Rader said they need to replace two(2) 15' sections of 5" hose which we bought with the tanker in 1996. Working on quotes for those.

## EMS

Todd Straub was present and reported:

Calls for August – 62 EMS runs, 31 ALS, 15 - BLS, 14 - Lift Assist, 4 – No Treats, 2 – Fire Standby

Calls for September – 64 EMS runs, 36 ALS, 14 BLS, 12 – No Treat, 4 – Fire Standby  
Compared to last year, slightly below 638 mark, but will be upper 700's.

Application for Paramedic – Chrystal Walker from Medina is a fully trained paramedic. Works two part-time jobs currently and possibly in the middle of leaving one and has 13 years of experience. She has committed to 4-6 shifts per month. Canfield reviews the Overtime closely and there has been some people with a lot of overtime – are we losing people? Todd said that has been some that only work a month then not be there for a month. It depends on the person's full-time job and there are a lot of those being held over or changing shifts because they are short staffed.

Gardner motioned to approve hiring Chrystal Walker based on Todd's recommendation, Burnett seconded the motion, roll call – all yes.

Canfield said they just signed the check to renew Stryker contract. Need to go through and make sure everything is listed for insurance.

## Zoning

Sigmund was present and reported:

Permits – John Januzzi, 39029 Parsons Rd – storage shed

Letter – presented letter to the Trustees for them to sign and Vince to mail

Bollards – The originally proposed bollards were going to be \$300 to ship, so checked for local options. Maintenance Systems through Judco, they offer covers which are thicker and much

better, but they are \$1,056.00. The original proposal was approved for \$700.00. Suggested not spending the money now because most of the public doesn't like the bollards. The state recommended the bollards and we had to get something up quickly. In the future, we may change it to something different, so we should just table the covers. Have received suggestions from residents such as putting the big heavy chains around. Suggested put it out there for ideas from residents.

Dumpster Day – presented receipt to Rita

Rental Contracts – received 2 more rental contracts for the township building, total of 25

Fire Station Lock – Changed today and Rader to do the code

Garage Lights – Started the work today. Kyle said they are not bright enough. Rader said the ambulance bay is really bright and looks good.

Variance – Waldecker variance on the 25<sup>th</sup>

Rich Beran Property – Rich Beran is in the final stages of approval and will be building in the spring.

Canfield said that the code on the lock needs to be changed every 6 months. Rader asked where that was coming from. Canfield said it's coming from the insurance evaluation as a result of the audit. Rader said that you can't expect guys to remember codes that change that often. Canfield said it will be a work-session topic.

### **Fiscal Officer**

Kathy Poling was present and reported:

Bills amounted to \$65,419.09.

Gardner motioned to approve bills as presented, Burnett seconded the motion, roll call – all yes.

Resolutions to be approved: Accepting amounts and rate as determined by the budget commission, Authorizing Kathy Poling to transfer from 4031 to the EMS and Transfer of funds to LCP.

Canfield motioned to approve Resolution 2023-19 for accepting the amounts and rates as determined by the budget commission for taxes, Burnett seconded the motion, roll call – all yes.

Burnett motioned to approve Resolution 2023-18 for authorization to Kathy Poling to transfer \$5,000.00 to the EMS into equipment, Gardner seconded the motion, roll call – all yes.

Gardner motioned to approve Resolution 2023-17 for authorization to Kathy Poling to transfer \$35,000.00 to the LaGrange Community Park, Burnett seconded the motion, roll call – all yes.

Salt Contract – presented salt agreement for the Keystone Local Schools. Canfield explained that we allow the school to come and take salt by the load since they don't have anywhere to store it. We charge them accordingly. The agreement is from July 2023 – June 2024. Burnett asked how we are doing with salt. Kyle said we have about 250 tons currently and ordered 100 ton this year.

Burnett motioned to enter into the agreement with Keystone Local Schools to purchase salt from the township, Gardner seconded the motion, roll call – all yes.

Correspondence - Official Certificate for the Estimated Resources for 2024 presented in Trustees packet. Also, presented a balance from Star Ohio and made an additional \$2,500.00 this month. Opioid settlement paperwork which states that we will receive about \$360 annually for the next 15 years. Presented a letter from NOACA. Received Lorain County Ohio use permit for Parsons Road from Buckeye Pipe Line for high-pressure petroleum pipe.

Canfield said that there are multiple Opioid settlements and this is one of them. There will be another coming.

Poling asked how to handle Andrew Liller's CDL training. Is he going to pay it up front and the township reimburse him or will the township just pay for it. Decided that Andrew will pay for it and the township will reimburse him.

Poling said she needs insurance waiver for the company doing the lights.

Canfield requested Poling fill out application and send payment in for the OTA Training Program. If all townships participate, then the cost will be reduced to \$175.00 and we are able to utilize the MORE grant money to cover this so there will be no out-of-pocket cost for the township.

Canfield stated there will be a meeting for Lorain County Mobility Manager on 10/26/23 regarding public transportation and access throughout Lorain County.

Canfield said that the next County Township Association meeting is on November 16<sup>th</sup>. They will have a December meeting which the prosecutor's office will be there to swear people in.

Canfield said that Carlisle Township is going to use the company we used for signs.

#### **Rural Water**

Roger Kuhl was present and said are working on two major projects – Miller Road pump station and the 3 million gallon tank out here. They are paying bills and hydrant maintenance has started.

#### **LORCO**

Doug Gardner was present and reported that they have a meeting coming up on the 12<sup>th</sup>.

#### **Park Board**

Roger Kuhl was present and reported that they have a meeting tomorrow. Rachel Smith is heading up the Trick or Treat on the Trail Saturday from 3-6pm. The Storybook trail is completed with 20 boards.

LaGrange Community Park – is the township going to send the park board a bill? Canfield said that the materials will be billed and will see about the labor. Kyle said it was about \$350 for materials and had 2 guys for 6 hours. Canfield said there needs to be better record keeping. Kyle said that everything that is done is written on the maps very detailed.

#### **Old Business**

None

#### **New Business**

None

#### **Trustees Comments**

Canfield stated there is a meeting on November 15<sup>th</sup> at Penfield Township hosted by Patti from Soil & Water.

Canfield stated that she reached out to Ray Skarupa from Pheasant Run and Mary Kay from the Village of LaGrange regarding the Land Bank taking down abandoned houses.

Canfield motioned to go into Executive Session at 8:22pm to discuss the purchase and sales of property, Gardner seconded the motion, roll call – all yes.

Canfield motioned to go back into regular session at 8:38pm with no action taken, Burnett seconded the motion, roll call – all yes.

Burnett motioned to adjourn, Gardner seconded the motion, roll call – all yes.

Being no further business, the meeting was adjourned at 8:39pm.

Rita Confield Chairman

Kim D Carter Kimberly Carter, Secretary