

LaGrange Township Trustee Meeting Agenda

November 27, 2023

- 1) Call to Order by Chairman Rita Canfield
- 2) Pledge of Allegiance
- 3) Motion to approve minutes of previous meeting(s)
2/28/2022 3/14/22, 3/28/22, 4/11/22, 4/25/22, 11/14/22,
12/28/2022 1/9/23, 2/13/23, 11/13/23
- 4) Public Comment
- 5) Department Reports
Road/Cemetery. Kyle Osborne
Fire James Rader
EMS Todd Straub/Carl Walter
Zoning Vince Sigmund
- 6) Reports from Elected Officials
Fiscal Officer Kathy Poling
-Motion to approve the bills
Trustee Rita Canfield
Trustee Gary Burnett
Trustee Doug Gardner
- 7) Other Reports
-Rural Water Roger Kuhl
-LORCO Doug Garnder
- 8) Park Board Rita Canfield
- 9) Old Business not Already Covered
- 10) New Business not Already Covered
- 11) Audience Questions / Comments
- 12) Executive Session (if needed)
- 13) Adjournment

Payment Listing

11/14/2023 to 11/27/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
945-2023	11/17/2023	11/15/2023	EP	LISA CANITIA	\$651.56	O
946-2023	11/17/2023	11/15/2023	EP	SHAWN CHEATHAM	\$459.35	O
947-2023	11/17/2023	11/15/2023	EP	MELISSA CONRAD	\$521.82	O
948-2023	11/17/2023	11/15/2023	EP	DONALD CYRUS JR	\$538.99	O
949-2023	11/17/2023	11/15/2023	EP	KELLIE A DEULLEY	\$833.74	O
950-2023	11/17/2023	11/15/2023	EP	Conrad Doehne	\$103.31	O
951-2023	11/17/2023	11/15/2023	EP	Michael P Foreman	\$41.24	O
952-2023	11/17/2023	11/15/2023	EP	Bruce V Fortune	\$1,546.74	O
953-2023	11/17/2023	11/15/2023	EP	J MICHAEL HORNBY	\$1,910.60	O
954-2023	11/17/2023	11/15/2023	EP	MICHAEL HORNBY	\$422.57	O
955-2023	11/17/2023	11/15/2023	EP	DAVID JOHNSON	\$119.34	O
956-2023	11/17/2023	11/15/2023	EP	MICHAEL KEMPERT	\$750.88	O
957-2023	11/17/2023	11/15/2023	EP	ANDREW LILLER	\$931.20	O
958-2023	11/17/2023	11/15/2023	EP	BRENNAN A MUHIC	\$685.39	O
959-2023	11/17/2023	11/15/2023	EP	JERRY P NORTON	\$23.82	O
960-2023	11/17/2023	11/15/2023	EP	Kyle Osborne	\$1,782.89	O
961-2023	11/17/2023	11/15/2023	EP	BRITTANY J PAXTON	\$1,060.15	O
962-2023	11/17/2023	11/15/2023	EP	CRAIG PAYNE	\$408.87	O
963-2023	11/17/2023	11/15/2023	EP	JAMES L. RADER	\$1,014.75	O
964-2023	11/17/2023	11/15/2023	EP	JASON M SMITH	\$358.73	O
965-2023	11/17/2023	11/15/2023	EP	TODD B. STRAUB	\$897.76	O
966-2023	11/17/2023	11/15/2023	EP	EVAN B THOMAS	\$2,215.67	O
967-2023	11/17/2023	11/15/2023	EP	MATTHEW THOMPSON	\$186.10	O
968-2023	11/17/2023	11/15/2023	EP	CARL WALTER	\$294.12	O
970-2023	11/20/2023	11/20/2023	EW	INTERNAL REVENUE SERVICE	\$2,820.18	O
971-2023	11/20/2023	11/20/2023	EW	OHIO DEFERRED COMPENSATION	\$205.00	O
972-2023	11/27/2023	11/27/2023	CH	OHIO BUREAU OF WORKERS COMPENSA	\$536.55	O
973-2023	11/27/2023	11/27/2023	CH	WINDSTREAM	\$360.54	O
974-2023	11/27/2023	11/27/2023	EW	PUBLIC EMPLOYEE RETIREMENT SYSTEM	\$12,843.96	O
34491	11/15/2023	11/15/2023	AW	HUNINGTON NATIONAL BANK	\$20,000.00	O
34492	11/27/2023	11/27/2023	AW	DONE RITE LAWN CARE	\$5,550.00	O
34493	11/27/2023	11/27/2023	AW	CLEMANS, NELSON & ASSOCIATES	\$52.50	V
34493	11/27/2023	11/27/2023	AW	CLEMANS, NELSON & ASSOCIATES	-\$52.50	V
34494	11/27/2023	11/27/2023	AW	RURAL LORAIN COUNTY WATER AUTHOR	\$56.55	O
34495	11/27/2023	11/27/2023	AW	VILLAGE OF LAGRANGE	\$1,350.00	O
34496	11/27/2023	11/27/2023	AW	AALAYAH HOTTENROTT	\$100.00	O
34497	11/27/2023	11/27/2023	AW	GRANT HARTLEY	\$250.00	O
34498	11/27/2023	11/27/2023	AW	KIM CARTER	\$10.56	O
34499	11/27/2023	11/27/2023	AW	VERIZON WIRELESS	\$49.96	O
34500	11/27/2023	11/27/2023	AW	BOUND TREE PARR, LLC	\$1,413.52	O
34501	11/27/2023	11/27/2023	AW	RP SALES	\$444.98	O
34502	11/27/2023	11/27/2023	AW	AUBREY DENNY	\$100.00	O
34503	11/27/2023	11/27/2023	AW	DAVID COE	\$100.00	O
34504	11/27/2023	11/27/2023	AW	DAYTONA WATSON	\$100.00	O
34505	11/27/2023	11/27/2023	AW	JAMES HOME CONSTRUCTION	\$250.00	O
34506	11/27/2023	11/27/2023	AW	JEFFREY HAMILTON	\$150.00	O

Payment Listing

11/14/2023 to 11/27/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
34507	11/27/2023	11/27/2023	AW	GREAT LAKES TRUCK CENTERS	\$216.59	O
34508	11/27/2023	11/27/2023	AW	CLEMANS, NELSON & ASSOCIATES	\$52.50	O
34509	11/27/2023	11/27/2023	AW	BANKCARD CENTER	\$4,756.16	O
Total Payments:					\$69,476.64	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$69,476.64	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

LAGRANGE TOWNSHIP TRUSTEES

November 27, 2023

This was a regular scheduled meeting of the LaGrange Township Trustees. Burnett called the meeting to order at 7:01pm with Burnett and Gardner present followed by the Pledge of Allegiance.

Burnett motioned to approve the minutes of the last meeting 11/13/23, Gardner seconded the motion, roll call – all yes.

Public Participation

Jill Windelspecht inquired about construction on Parsons Rd. Asked if they are putting in gas lines. Burnett said it's a big transmission line.

Rich and Lori Resendez – Rich introduced himself and announced his candidacy for Lorain County Sheriff in the upcoming election. Gave background information about himself and his experience and asked for support during his campaign.

Road and Cemetery

Kyle was present and reported the following:

There are 6 ditch work orders to compete and doing road checks.

Cemetery – 3 Full Burials, 1 Cremation, All cemetery work orders are complete

Equipment – Roadside mower had a clutch repair and new front tire. Rear mower has been slow, ordered bushings and seals for repair. Replaced the brakes on the hot box. Waiting on parts for the pole saw. 550 Dump is throwing an emissions code, have an appointment with Elyria Ford to diagnose. Kyle asked if the Trustees had a chance to discuss the excavator. Burnett said they will discuss at the next workshop.

Poling inquired about LED bulbs that were purchased because she thought they were already purchased prior. Vince said that they had to purchase new ones because the other ones were not bright enough.

Fire Station Light – Ordered a light, the wood is in good shape so will get it fixed when the new light comes in.

Gardner received a call from the church behind the fire station about a parking lot light being out. Gardner wasn't sure if that was the Township's responsibility or the church. Burnett said that it is the Township's responsibility. Kyle said he will check it out.

Christmas Lights – Kyle discussed decorating the fire station and said there is still no power in the circle, so there will be no decorations there.

Fire

Mike Hornby was present and reported:

They had call #154 last night which is how many calls they had all of last year.

Truck 31 – Was at Midway Great Lakes and it was a fitting on the dryer line. They will send a bill.

Truck 32 – Will call Pfann's tomorrow about alternator.

Overpass – Met with Mayor Kincannon about the overpass and got some information.

Radio Systems – There is a meeting Tuesday at LCCC at 2pm regarding the radio systems – Harris vs Marks.

Tabletop Exercise Train Derailment – scheduled for 12/7 at 9am at Community Room on Novak Rd. They are requesting all elected officials attend, even fiscal officers as there may be opportunities to receive money if a derailment happens.

Inventory – Inventory has been started.

Fire Hydrants – Some neighbors on Biggs Rd have been inquiring about fire hydrants. Gary suggested check with Rural Water.

EMS

Todd Staub was present and reported:

Calls for October – 65 runs, 38 ALS, 15 BLS, 4 No Treats, 8 Fire Standby. 703 runs to date.

Burnett asked about staffing and Todd said it's going okay.

Zoning

Sigmund was present and reported:

Permits – Roger Hill, 17399 Whitehead Rd - shed.

Deeds – Presented Rivera property deed. Poling said she didn't know if Huntington received the money because she never got the return receipt back.

Grant – applied for \$2,500 grant for Fire through OTARMA

EMS Shelves – Worked with Lisa to determine what is needed. Cabinets with metal shelves, wheels and locks will be \$229/each and they will need 4. Lisa would also like the plastic storage bins for organization in the cabinets which are \$154 for a 12pk. Total will be \$1,149.00.

Gardner motioned to approve \$1,149.00 for cabinets and storage bins for EMS, Burnett seconded the motion, roll call – all yes.

Fundraiser – Vince gave information to Mike Hornby for fire fundraiser.

Work Session – next work session is scheduled for 12/4 at 3pm and there is a lot to go over so it will be a long one. Burnett suggested starting at 12pm instead.

Corrected Meeting Minutes – Kim to call Rita to review and discuss.

Christmas in the Village – scheduled for 12/3 from 3-5pm. Band from 3-4, choir from 4-4:45 and the Fire Dept is bringing Santa.

Land Bank – Rita sent email regarding the Land Bank and needs trustees to review.

Zoning Commission Nominations – Nominated Rick Knight as Chair, Susan Yoder and Vice Chair and moving Russ Reising from alternate to member.

Fiscal Officer

Kathy Poling was present and reported:

Bills amounted to \$69,476.64.

Burnett motioned to approve bills as presented, Gardner seconded the motion, roll call – all yes.

Correspondence – Received bill from Lorain County Health Department for \$50 for 40801 Biggs Rd (Township Hall) stating there needs to be a semi-public sewage disposal operation certificate. Burnett said it is an annual fee that has to be paid. Also, received a report from Republic.

GLW Contract – Poling reached out to GLW and received information from Joel Large regarding contracts. He said that those were obsolete 15 years ago.

Resolution for Settlement – will hold until next meeting since Canfield has to sign it.

Rural Water

Roger Kuhl was present and said that he will check into the fire hydrants for Biggs Rd.

Burnett asked if there are any rate increases coming. Roger said that they are discussing for 2025, but it will be minimal.

LORCO

None

Park Board

Roger Kuhl was present and said that they are working on selecting a new Chair. Steve Pycraft and another person are interested in joining. This would make it a full board with no alternates.

Old Business

None

New Business

None

Trustees Comments

None

Burnett motioned to go into Executive Session at 7:43pm to discuss employee discipline; Gardner seconded the motion, roll call – all yes.

Burnett motioned to go back into regular session at 8:08pm with no action taken, Gardner seconded the motion, roll call – all yes.

Gardner motioned to adjourn, Burnett seconded the motion, roll call – all yes.

Being no further business, the meeting was adjourned at 8:09pm.

Kita Canfield Chairman

Kimberly Carter Kimberly Carter, Secretary