

LaGrange Township Trustee Meeting Agenda

November 13, 2023

- 1) Call to Order by Chairman Rita Canfield
- 2) Pledge of Allegiance
- 3) Motion to approve minutes of previous meeting(s)
2/28/2022 3/14/22, 3/28/22, 4/11/22, 4/25/22, 11/14/22,
12/28/2022 1/9/23, 2/13/23, 10/23/23
- 4) Public Comment
- 5) Department Reports
Road/Cemetery Kyle Osborne
Fire James Rader
EMS Todd Straub/Carl Walter
Zoning Vince Sigmund
- 6) Reports from Elected Officials
Fiscal Officer Kathy Poling
-Motion to approve the bills
Trustee Rita Canfield
Trustee Gary Burnett
Trustee Doug Gardner
- 7) Other Reports
-Rural Water Roger Kuhl
-LORCO Doug Garnder
- 8) Park Board Rita Canfield
- 9) Old Business not Already Covered
- 10) New Business not Already Covered
- 11) Audience Questions / Comments
- 12) Executive Session (if needed)
- 13) Adjournment

Payment Listing

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10/24/2023 to 11/13/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
885-2023	11/03/2023	11/01/2023	EP	LISA CANITIA	\$1,098.12	O
886-2023	11/03/2023	11/01/2023	EP	SHAWN CHEATHAM	\$274.25	O
887-2023	11/03/2023	11/01/2023	EP	MELISSA CONRAD	\$593.11	O
888-2023	11/03/2023	11/01/2023	EP	DONALD CYRUS JR	\$262.55	O
889-2023	11/03/2023	11/01/2023	EP	KELLIE A DEULLEY	\$888.52	O
890-2023	11/03/2023	11/01/2023	EP	Conrad Doehne	\$58.39	O
891-2023	11/03/2023	11/01/2023	EP	Michael P Foreman	\$94.26	O
892-2023	11/03/2023	11/01/2023	EP	Bruce V Fortune	\$1,563.82	O
893-2023	11/03/2023	11/01/2023	EP	J MICHAEL HORNBY	\$1,150.87	O
894-2023	11/03/2023	11/01/2023	EP	MICHAEL HORNBY	\$422.57	O
895-2023	11/03/2023	11/01/2023	EP	DAVID JOHNSON	\$639.33	O
896-2023	11/03/2023	11/01/2023	EP	JEFFREY R JONES	\$73.97	O
897-2023	11/03/2023	11/01/2023	EP	MICHAEL KEMPERT	\$457.82	O
898-2023	11/03/2023	11/01/2023	EP	ANDREW LILLER	\$931.20	O
899-2023	11/03/2023	11/01/2023	EP	BRENNAN A MUHIC	\$1,075.74	O
900-2023	11/03/2023	11/01/2023	EP	JASON NIELSON	\$9.03	O
901-2023	11/03/2023	11/01/2023	EP	JERRY P NORTON	\$214.48	O
902-2023	11/03/2023	11/01/2023	EP	Kyle Osborne	\$1,776.96	O
903-2023	11/03/2023	11/01/2023	EP	BRITTANY J PAXTON	\$548.85	O
904-2023	11/03/2023	11/01/2023	EP	CRAIG PAYNE	\$956.08	O
905-2023	11/03/2023	11/01/2023	EP	JAMES L. RADER	\$954.46	O
906-2023	11/03/2023	11/01/2023	EP	JASON M SMITH	\$526.21	O
907-2023	11/03/2023	11/01/2023	EP	TODD B. STRAUB	\$861.36	O
908-2023	11/03/2023	11/01/2023	EP	EVAN B THOMAS	\$1,806.93	O
909-2023	11/03/2023	11/01/2023	EP	MATTHEW THOMPSON	\$665.89	O
910-2023	11/03/2023	11/01/2023	EP	CARL WALTER	\$320.12	O
912-2023	11/06/2023	11/03/2023	EW	INTERNAL REVENUE SERVICE	\$2,726.95	O
913-2023	11/06/2023	11/03/2023	EW	OHIO DEFERRED COMPENSATION	\$205.00	O
915-2023	11/10/2023	11/09/2023	EP	GARY L BURNETT	\$711.16	O
916-2023	11/10/2023	11/09/2023	EP	RITA T CANFIELD	\$775.93	O
917-2023	11/10/2023	11/09/2023	EP	DOUGLAS M GARDNER	\$740.59	O
918-2023	11/10/2023	11/09/2023	EP	KATHY POLING	\$1,244.51	O
919-2023	11/10/2023	11/09/2023	EP	VINCENT M SIGMUND	\$1,063.79	O
922-2023	11/13/2023	11/13/2023	CH	COLUMBIA GAS OF OHIO, INC.	\$48.34	O
923-2023	11/13/2023	11/13/2023	CH	COLUMBIA GAS OF OHIO, INC.	\$63.02	O
924-2023	11/13/2023	11/13/2023	CH	COLUMBIA GAS OF OHIO, INC.	\$65.12	O
925-2023	11/13/2023	11/13/2023	CH	COLUMBIA GAS OF OHIO, INC.	\$50.15	O
926-2023	11/13/2023	11/13/2023	CH	COLUMBIA GAS OF OHIO, INC.	\$211.17	O
927-2023	11/13/2023	11/13/2023	CH	OHIO EDISON	\$76.23	O
928-2023	11/13/2023	11/13/2023	CH	OHIO EDISON	\$171.20	O
929-2023	11/13/2023	11/13/2023	CH	OHIO EDISON	\$79.36	O
930-2023	11/13/2023	11/13/2023	CH	OHIO EDISON	\$84.46	O
931-2023	11/13/2023	11/13/2023	CH	OHIO EDISON	\$93.74	O
932-2023	11/13/2023	11/13/2023	CH	OHIO EDISON	\$347.15	O
933-2023	11/13/2023	11/13/2023	CH	OHIO EDISON	\$162.45	O
934-2023	11/13/2023	11/13/2023	CH	REPUBLIC SERVICES	\$104.87	O

Payment Listing

10/24/2023 to 11/13/2023

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Payment Listing

10/24/2023 to 11/13/2023

Payment # Post Date Transaction Date Type Vendor / Payee Amount Status

935-2023	11/13/2023	11/13/2023	CH	MARATHON FLEET	\$1,431.72	O
936-2023	11/13/2023	11/13/2023	CH	LAGRANGE UTILITIES	\$71.00	O
937-2023	11/13/2023	11/13/2023	CH	LAGRANGE UTILITIES	\$182.62	O
938-2023	11/13/2023	11/13/2023	CH	LAGRANGE UTILITIES	\$2.13	O
939-2023	11/13/2023	11/13/2023	CH	WINDSTREAM	\$196.28	O
940-2023	11/13/2023	11/13/2023	CH	WINDSTREAM	\$120.51	O
942-2023	11/13/2023	11/13/2023	EW	INTERNAL REVENUE SERVICE	\$830.13	O
943-2023	11/13/2023	11/13/2023	EW	OHIO DEPARTMENT OF TAXATION	\$1,479.15	O
944-2023	11/13/2023	11/13/2023	EW	REGIONAL INCOME TAX AGENCY	\$325.29	O
34465	10/25/2023	10/25/2023	AW	V&J MAINTENANCE	\$1,673.18	V
34466	10/26/2023	10/26/2023	AW	V&J MAINTENANCE	-\$1,673.18	V
34467	11/06/2023	11/06/2023	AW	ANDREW LILLER	\$249.00	O
34468	11/13/2023	11/13/2023	AW	DOOLEY GEMBALA MCLAUGHLIN PECORA	\$1,214.00	O
34469	11/13/2023	11/13/2023	AW	XEROX FINANCIAL SERVICES	\$101.92	O
34470	11/13/2023	11/13/2023	AW	VILLAGE OF LAGRANGE	\$400.00	O
34471	11/13/2023	11/13/2023	AW	TRICO OXYGEN COMPANY	\$418.73	O
34472	11/13/2023	11/13/2023	AW	LAGRANGE AUTO REPAIR, LLC	\$933.67	O
34473	11/13/2023	11/13/2023	AW	ATLANTIC EMERGENCY SOLUTIONS	\$14,119.94	O
34474	11/13/2023	11/13/2023	AW	ORLO AUTO PARTS	\$449.03	O
34475	11/13/2023	11/13/2023	AW	LAGRANGE HARDWARE	\$653.74	O
34476	11/13/2023	11/13/2023	AW	LEMKE SALES COMPANY	\$84.79	O
34477	11/13/2023	11/13/2023	AW	RURAL URBAN RECORD	\$70.00	O
34478	11/13/2023	11/13/2023	AW	RURAL LORAIN COUNTY WATER AUTHOR	\$948.45	O
34479	11/13/2023	11/13/2023	AW	LORAIN COUNTY EMERGENCY MANAGEM	\$308.00	O
34480	11/13/2023	11/13/2023	AW	LORAIN MEDINA RURAL ELECTRIC	\$147.29	O
34481	11/13/2023	11/13/2023	AW	MERCY OCCUPATIONAL HEALTH BLDG. B	\$49.00	O
34482	11/13/2023	11/13/2023	AW	BOUND TREE PARK, LLC	\$1,042.95	O
34483	11/13/2023	11/13/2023	AW	LORAIN COUNTY ENGINEER	\$2,285.60	O
34484	11/13/2023	11/13/2023	AW	YOUNG LOCKSMITH SERVICE	\$704.90	O
34485	11/13/2023	11/13/2023	AW	LAGRANGE IGA	\$103.90	O
34486	11/13/2023	11/13/2023	AW	COMDOC	\$22.51	O
34487	11/13/2023	11/13/2023	AW	JUDCO, INC.	\$300.00	O
34488	11/13/2023	11/13/2023	PR	KIMBERLY CARTER	\$138.04	O
34489	11/13/2023	11/13/2023	AW	RURAL LORAIN COUNTY WATER AUTHOR	\$28.18	O
34490	11/13/2023	11/13/2023	AW	HILL INTERNATIONAL TRUCKS LLC	\$621.42	O

Total Payments: \$58,957.15

Total Conversion Vouchers: \$0.00

Total Less Conversion Vouchers: \$58,957.15

Type: AM - Accounting Manual Warrant, AV - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EV - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

LAGRANGE TOWNSHIP TRUSTEES
November 13, 2023

This was a regular scheduled meeting of the LaGrange Township Trustees. Canfield called the meeting to order at 7:00 pm with all members of the board present followed by the Pledge of Allegiance.

Burnett motioned to approve the minutes of the last meeting 10/23/23, Gardner seconded the motion, roll call – all yes.

Canfield motioned to go into Executive Session at 7:01pm with legal counsel to discuss pending litigation, Gardner seconded the motion, roll call – all yes.

Canfield motioned to go back into regular session at 7:05pm with action taken, Burnett seconded the motion, roll call – all yes.

Matt Dooley, Attorney, explained that he has been working to resolve the replacement of the statue, Sherman. They received quotes from all over the country and one of them is from Nicholas Fairplay of Oberlin, OH who is a local artist. Bill Carey will coordinate all of the work to be done. The settlement also includes reimbursement for the road and fire departments at the time of the accident. The amount of the settlement is going to be in the amount of \$961,000. When questioned how long it will take, Matt Dooley said that the statue was originally insured for \$43,600 through OTARMA, so there is a subrogation lien that is still being settled. Everything should be settled by early December.

Canfield motioned to approve the settlement as negotiated by Matt Dooley for the replacement of the statue, Sherman, in the amount of \$961,000.00, Burnett seconded the motion, roll call – all yes. Canfield requested that Kathy formulate a resolution for this.

Public Participation

Lisa Canitia - None
Jim Plas – None
Joe Kokinda – None
Mike Foreman – None

Road and Cemetery

Kyle was present and reported the following:
Completed monthly road check and have six(6) ditch jobs remaining
LaGrange Community Park – Did some maintenance to the driveway between maintenance shed and the new road.
Gutters – cleaned gutters at the hall, should be last time before winter
Paving Seminar – attended paving seminar in Sandusky, brought back good information
Signs – completed installing white reflective strips on speed limit signs, so all signage is complete
Cemetery – 1 Full Burial, 1 Cremation
Seeded and laid down straw and did some cleanup, five(5) work orders remaining then caught up
Equipment – setups trucks for snow plowing, getting the undercoats applied
7400 International Truck – installed brake chambers, installed new temp sensor and working on swapping tires and painting the rims

Brush Cutter and Road Broom – Kyle presented quotes for both items. Explained that the road broom would require an additional hydraulic stack be installed on the truck in order to use a road broom now or in the future which is an additional \$2,000.00. They are building the hydraulics on the truck in the next couple of weeks, so we would need to make a decision by then. The road broom quoted is 10', has a quick hitch hookup and is a heavy industrial brand. Kyle was able to talk to Oberlin and see their brush cutter in use. It's smaller and cost much less, but appears to be less quality and it only has 2 blades; whereas the one quoted has 4 blades.

Burnett motioned to have the truck plumbed for the road broom with the hydraulic stack in the amount of \$2,071.18, Canfield seconded the motion, roll call – all yes.

Poling is unable to find the information about the gentleman that is selling his lot back. She needs his address and the amount it was purchased for. Kyle will assist in getting her the information.

Fire

Mike Hornby was present and reported:

Meeting last week with Vermilion, Village of Grafton and Mr. Freeman, Director of EMA, finalizing the tabletop exercise scheduled for 12/7/23.

Truck 32 is at Pfann's and waiting to hear back about the alternator.

Truck 33 – holding up on fixing water gauge with Atlantic until 32 is fixed and back in service

Canfield asked if there has been any discussion about Christmas, Mike said there has not been. Canfield said it's scheduled for 12/3/23 from 3-5pm at Village Hall and there will be more information to come after this week's meeting at 3:30pm.

Canfield stated she had a meeting with Chief Wetherbee and Chief Hamner about officer's positions regarding procedures for interviews and job descriptions. There will be an open posting for advancement within the department. Lisa asked if that will just be for Fire or if it will be for EMS as well. Canfield said that it's for Fire, but will discuss EMS being included in the future.

Canfield told Mike Hornby that they need a complete inventory from the Fire Department including turnout gear, SCBA and the ages of each item, hoses, trucks, etc. Canfield requested Mike pass the request onto Mr. Rader regarding the inventory as it's Mr. Rader's responsibility to produce the inventory.

EMS

Lisa Canitia was present and reported:

She requested new cabinets for storage of medical equipment and cleaning supplies. The current cabinets are about 6' tall with 4 shelves. They are rusty and some don't have the bottom shelves. She would like four(4) for medical and one(1) for cleaning. She did some preliminary research and said that they would be about a couple of hundred dollars, would need to be something other than plastic and would need to be secured. Canfield asked who does inventory so that the number of cabinets can be determined and Lisa confirmed she is responsible for that. Vince will meet with Lisa to go over what is necessary.

Lisa also asked when the remount for the new truck is going to happen. Canfield said they don't have an answer for that yet.

Zoning

Sigmund was present and reported:

Permits – Kimberlin Axford, 19054 Vermont Rd – inground pool; Sue Waldecker, 38844 Biggs Rd – In-law suite; David & Melanie Coughlin, 41234 Webster Rd – House.

Deeds – presented deeds to Kathy for signatures

Variance – Pasadyn variance is Wednesday for building house on odd shaped lot

Cleaning – KHS has a program that teaches different skills to kids with disabilities. There are 3 adults and 5 kids in the program and Vince gave the teacher a key. The township will just have to pay for cleaning supplies.

Canfield asked about the monitor for the security system. Vince said he is waiting to hear from Jeff, but it will be \$80.

Old Firestation – the light above the doorway needs fixed, it's crooked and hanging. Vince reported that when he went up to change the sign on the circle, it was extremely warm in the building and the heat was blasting. Tried to check thermostat, but it was in a locked box. Burnett to check into it and see if there is an issue.

Fiscal Officer

Kathy Poling was present and reported:

Bills amounted to \$58,957.15.

Trustees inquired about Check #34485 for LaGrange IGA in the amount of \$103.90 due to Poling's involvement with LaGrange IGA. Poling said that Chief Rader bought stuff for Halloween night and that she is just an employee there. Canfield said that they need to review with the prosecutor's office because it is Poling's family member that owns it.

Gardner motioned to approve bills as presented with Check #34485 for LaGrange IGA in the amount of \$103.90 to be held pending review, Burnett seconded the motion, roll call – all yes.

GLW Contract – Poling found a resolution from 2001, but no contract with GLW. There was a check in August and then another one in November in the amounts of \$345.80. Burnett asked Poling to call GLW and inquire.

Correspondence – Received letter from OTARMA with contact information and a letter from Lorain County Community Action Agency.

Poling said that she will the papers next meeting for temporary appropriations that need to be done by end of December.

Canfield asked Poling to send an agreement appoint Dan Petticord as the authorized person to handle the Opioid settlements.

Rural Water

Roger Kuhl was present and reported that they bought new equipment and are getting rid of a lot of old equipment. The board wanted to get the word out to the local entities.

Roger said there is a link to a lead service line inventory that they need all residents to complete. It's on the RLCWA website.

LORCO

Doug Gardner was present and reported he saw some information come through about the Commissioners approved \$360,000 to hire a firm from Cincinnati to do a study on the feasibility and implementation of a 6119 regional wastewater district. Need to keep an eye out for that coming down the line.

Park Board

Roger Kuhl was present and reported that they have raised the price of tournaments at the park from \$3,000 to \$6,200. The 2nd annual trick or treat on the trail had over 1,100 people. Roger reported that Dennis Smith is interested in taking over as Chairman of the Park Board as he prepares to transition to Trustee.

Old Business

None

New Business

None

Trustees Comments

Canfield talked to Dave Freeman regarding migrating the website to a .gov. He said there is a fee for it and there is currently money available to help with the cost.

Canfield was talking to Windstream regarding Internet for the hall. She said they are upgrading to fiber and there is pricing to move to different speeds. The bill is currently \$120.93 per month which most thought was high already. Canfield to call at talk to Windstream.

Canfield updated status of property the Township was in the process of purchasing for fire department expansion. Chris Pyanowski confirmed that the property was approved for purchase. The township will work with the Land Bank for the demolition of the property.

Canfield motioned to approve the expenditure of \$20,000.00 payable to Huntington Bank for the purchase of the Rivera property, Gardner seconded the motion, roll call – all yes. Kathy to cut check from the Fire fund and send the check Certified mail so there is proof of receipt.

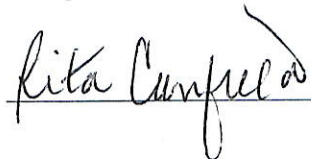
Canfield said that the Daughters of the American Revolution were providing wreaths again this year. They are getting them from another supplier as last years were in pretty bad shape. Talked to Kathy Kennedy and would like to get 4 this year at \$25/each for Brockwood, River Rd, the Village cemetery and Sherman. Each Trustee committed to covering the cost of 1 wreath and Vince Sigmund committed to covering the cost of 1 wreath. Canfield said she would like a veteran to participate in laying the wreaths, so please get the word out.

Canfield motioned to go into Executive Session at 8:21pm to discuss employee discipline; Gardner seconded the motion, roll call – all yes.

Canfield motioned to go back into regular session at 8:42pm with no action taken, Burnett seconded the motion, roll call – all yes.

Burnett motioned to adjourn, Gardner seconded the motion, roll call – all yes.

Being no further business, the meeting was adjourned at 8:43pm.

 _____ Chairman

 _____ Kimberly Carter, Secretary