

## **LAGRANGE TOWNSHIP TRUSTEES**

**May 9, 2022**

This was a regularly scheduled meeting of the LaGrange Township Trustees, this is the first meeting taking place at the Biggs Road complex. Trustee Burnett called the meeting to order at 7:00 pm with the Pledge of Allegiance. Trustee Burnett, Canfield and Gardner were in attendance, also present was Fiscal Officer Kathy Poling.

The minutes for 2/28/22, 3/14/22, 3/28/22, 4/11/22, 4/25/22 were presented for approval, trustees tabled pending review.

### **PUBLIC PARTICIPATION**

Trustee Burnett asked for public comments from the room, Jim Plas and wife were in attendance, Mike Hornby, Mike Forman, Patricia Campbell and Charlie Plas. Patricia Campbell, 39893 ST RT 303, has a flooding issue that she would like resolved. The problem she stated started when her neighbor put a pond in his back yard, Campbell documented with pictures. Trustee Gardner asked Vince Sigmund if a permit was issued for the pond, no permit. Trustees said this was a civil issue and there is nothing the township can do except issue a permit violation. Campbell also had questions about a fence the neighbor was going to have installed, Sigmund explained as long as he gets a permit it can go on the property line.

### **ROAD AND CEMETERY**

Trustee Burnett gave an update on dumpster day, 38 total and filled 2 dumpsters. Trustee Burnett gave update on what Bruce Fortune has been working on, cemeteries have been mowed.

### **FIRE AND EMS**

Chief Rader updated trustees on fire calls for April, 14 since last meeting. Chief reported on grants received from the State of Ohio, one for \$1150.00 for tuition, and another for \$8639.70 for three sets of turn out gear. Chief said we will be receiving two grants from OTARMA, one for \$1000.00 for equipment and the MORE Grant, just under \$500.00. Chief Rader reported that squad #38 needed major repairs, estimated at about \$5000.00. Trustee Canfield made a motion to have repairs made by Valley Chevrolet, not to exceed \$5500.00, Trustee Gardner seconded the motion, all in favor, yes. Discussion on buying a new squad, once an order is placed it will be at least a year wait. Chief Rader passed out a report on the inspection of the Biggs Road complex, he explained his role in the inspection process. Chief will be interviewing 4 candidates for Assistant Fire Chief.

Todd Straub was present and gave update on EMS calls, 53 since last meeting. Trustee Burnett inquired if staffing was going ok and if scheduling vacations will be an issue. Todd said it should not be a problem. Trustee Canfield announced that there have been some pay sheet irregularities with Fire and EMS, the investigation is ongoing.

## **ZONING**

Vince Sigmund gave update on permits issued, 6 permits since last meeting.

Scott Peters, 14877 Whitehead Rd, accessory building

Lenord Muller, 14673 Diagonal Rd, new primary structure

Malynda Perchinske, 41963 ST RT 303, pool and deck

Dirk White, 16540 Diagonal Rd, pool and deck

Donald Cornish, 18250 Vermont St, accessory building

Vince Sigmund, 17400 Creekside St, room addition

Vince Sigmund gave trustees two grants to sign off on, also gave update on Biggs Rd complex, steps are done, some miscellaneous items to be completed.

## **FISCAL OFFICER**

Fiscal Officer Kathy Poling presented bills to be paid in the amount of \$39915.56. Trustee Burnett made a motion to approve the bills in the amount of \$39915.56, Trustee Gardner seconded the motion, all in favor, yes. Poling presented the resolution for the ARAP funding for review, tabled until next meeting pending review. Poling gave update on what she found about record keeping, the fiscal officer maintains all the personnel files and fiscal records. Trustee Burnett asked Assistant Fiscal Officer Amy Richards what type of records she keeps in Grafton Township, all fiscal records, personnel files, payroll records, resolutions. Trustee Canfield made a motion to discharge Baker/Dublikar as our legal consultant for the use of American Rescue Fund Act monies. Trustee Gardner seconded the motion, all in favor, yes. Trustee Gardner asked if we have heard anything back from Regional Income Tax Authority about sending in W-2's from 2018, nothing back yet.

## **TRUSTEE COMMENTS**

Trustee Canfield gave an update on preparations for Memorial Day Services, and parade. Trustee Canfield asked Chief Rader when the next training session is for Fire Department, May 16<sup>th</sup> at 6:30 pm. Attendance will be required by all Fire and EMS personnel, will be an important meeting. Trustee Canfield also gave an update on Ethics Training for the township personnel

and board members. An email from Susan at the Ohio Ethics Commission was shared with all other Lorain County Townships to see if they would be interested in participating in the training. Trustee Canfield is also going to extend the invitation to LaGrange Village Council. Trustee Canfield asked Roger Kuhl if the contract for the hydrants is in progress, he said it is being worked on. The biggest reason the township is having RLCWA maintain them is it is cheaper for them to do it than to have the township maintain them. Chief Rader asked if the fire department will still flush hydrants at Pheasant Run, they have 45 and it takes about 60 hours to do this. The trustees said a contract for reimbursement will have to be in place before the township will do this for them. Trustee Gardner had a conversation with Don Romancek about the Wheeler Road drainage issues, discussion on cleaning the ditch and installing new pipe. Trustee Burnett asked Fiscal Officer Poling if she made deeds for the cemetery. Poling said she is trying to figure the UAN Cemetery program out and is going to do a Webinar on UAN Cemetery at the end of the month. Trustees said they will wait to decide about a new software program for the cemetery until after Poling takes the class.

#### **RURAL WATER**

Roger Kuhl was present and gave an update on the contract for servicing the township fire hydrants, he will email it to the trustees by mid-week for review.

#### **LORCO**

Trustee Gardner said there is a meeting May 12<sup>th</sup> he will attend.

#### **PARK BOARD**

Trustee Canfield said there is a meeting May 10<sup>th</sup>.

#### **OLD BUSINESS**

Chief Rader asked if any decision was made about his salary, Trustee Canfield said they are waiting on legal counsel.

#### **EXECUTIVE SESSION**

Trustee Canfield made a motion for an executive session for the sale and purchase of property, Trustee Gardner seconded, all in favor, yes. Roll call, Doug, yes, Rita, yes, Gary, yes. Executive session started at 8:28 pm.

Adjournment for executive session at 8:44 pm, roll call, Doug, yes, Rita, yes, Gary, yes.

Regular meeting back in session, Trustee Canfield made a motion to accept the offer on the old township garage for full asking price, \$89,900.00. Trustee Burnett seconded the motion, all

in favor, yes. Trustee Canfield made a motion to keep Trustee Burnett as signer for this offer, Trustee Gardner seconded the motion. With no further business, the meeting was adjourned at 8:56 pm.

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Burnett, Chairman Gary

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Poling, Fiscal Officer Kathy