

## RENTERS

THE RENTAL OF THIS BUILDING IS A COURTESY TO TOWNSHIP RESIDENTS. CHARGES WILL BE ASSESSED FOR DAMAGE, MISSING ITEMS AND ADDITIONAL CLEANING REQUIRED. LEAVE THE BUILDING AS YOU FOUND IT OR BETTER! NOTHING IS TO BE REMOVED FROM THE HALL.

IT IS YOUR RESPONSIBILITY TO LOCK ALL DOORS WHEN LEAVING.

### YOU FURNISH:

Kitchen items – Serving utensils, dishes, silverware, dishcloths and towels and cleaning solutions

Table covers

Food must be pre-cooked. Roasters, crock pots and warmers are allowed.

### WE FURNISH:

Handicapped restrooms and supplies

Tables and chairs but you are responsible for set up and take down  
pans, mops and bucket are in closet for you to use.

Three trash containers and trash bags Brooms, dust

### YOU ARE RESPONSIBLE FOR:

Locking the building

Taking out your trash

Cleaning Restrooms

Vacuuming and mopping floors

Please notify us if there is any accidental damage or any other issue

### USE OF THE FOLLOWING IS PROHIBITED:

NO SMOKING IS ALLOWED IN THE BUILDING.

No wall decorations. Only table decorations are permitted.

No push pins, tacks or staples

No picture removal, or hanging items from the ceiling

No substance is to be put on the floor

No open flames

No animals inside of the building other than service dogs

Kitchen use is provided but no cooking is allowed per the Fire Inspector.

No Alcohol use is allowed

### **Emergency numbers:**

**Medical Emergency 911**

**Township – 440-463-7035**

**Police – 440-355-4469**