

## **LAGRANGE TOWNSHIP TRUSTEES**

**JULY 11, 2022**

This was a regularly scheduled meeting of the LaGrange Township Trustees. Trustee Burnett called the meeting to order at 7:00 pm with the Pledge of Allegiance. Trustee Burnett, Gardner and Canfield were in Attendance, also present was Fiscal Officer Kathy Poling.

The minutes for 2/28/22, 3/14/22, 3/28/22, 4/11/22, 4/25/22, 6/27/22 was presented for approval, Trustee Gardner made a motion to approve the minutes from 6/27/22 with corrections, Burnett seconded the motion, Canfield abstained, in favor, yes, motion passed. Minutes from 2/28/22, 3/14/22, 3/28/22, 4/11/22, 4/25/22 are tabled for further review.

### **PUBLIC PARTICIPATION**

Bill Sanderson for Palmieri Builders was present and gave a presentation on the Biggs Road Development. Mr. Sanderson presented updated plans for the development, changes were made so no individual drives will be on Biggs Road itself. There will be access to the development by two main roads only. The plan is the same except for changing the drives off of Biggs Road, the development will have 76 lots. Mr. Sanderson will formally put in an application for the two curb cuts and storm drainage plan. Trustees had questions for Mr. Sanderson about the storm drainage plan, also about lot sizes and pump station, all plans have been reviewed by LaGrange Village since the development was Annexed to the village. Ray Skarupa from the Pheasant Run Association was present, no update. Matt Delago, 40162 Biggs Roads was present and asked if any headway was made about the loud music from Grey Hawk. Vince Sigmund looked into the issue and reported that the township could do nothing for the residents, Grey Hawk is part of LaGrange Village and the only course for residents is a civil suit. Randy Lindsey asked the trustees if any of them could help man the Trustee Association booth at the Lorain County Fair in August, gave times he needs help, Trustees said they will help. Janice King from the LaGrange Historical Society was present, she had written dimensions on the statue that was given to her mother, she gave copies to the trustees to help with the rebuilding of the statue.

### **ROAD AND CEMETERY**

Kyle Osborne was present and gave an update on road and cemetery departments. They are still doing brush pickup on 2<sup>nd</sup> and 4<sup>th</sup> Mondays of each month, spoke to Melway Paving Company and said they will be chip and sealing the rest of Biggs Road in about 7 days. Kyle received a call from CSX about some trees that needed trimmed at the Whitney Road crossing, they were obstructing some signs. CSX informed Kyle that there are grants out there to help

with keeping areas around crossings clear, he will turn over all the information on grants to Vince Sigmund to see if we qualify for them. Kyle has been in touch with Ohio Edison to assess the damage to the electric on the square from the accident, we will need an appraisal for the insurance company. He is still working on a plan for Rachel Drive to get it crack and sealed. Kyle updated trustees on maintenance work being done at the cemetery, still fixing footers and headstones. They have been inspecting the snow equipment for problems, needs some repairs but overall in good shape. Kyle asked if the road department can have a credit card again, it makes it easier when they need to purchase something ASAP. Trustee Canfield made a motion to issue Kyle Osborne a township credit card, Burnett seconded the motion, all in favor, yes, motion passes. Discussion on uniforms for the road crew and different options to look into, either a different company or a clothing allowance. Amy Richards said Grafton Township road department uses Cintas and it is much cheaper than Unifirst, Cintas has a State-wide contract. Kyle addressed the cemetery books and what the plan was for updating them, they are very time consuming to use. Vince Sigmund says he has a plan to update the books, it will be a winter project and take some time. Vince said he was able to print deeds from UAN Cemetery and will get them caught up. Trustees said that the fees for the cemetery has not been updated since 2016 and need to be reassessed. Kyle had questions about the townships responsibility to enclose ditches for residents who request it. Trustee Burnett said it was something they did when time permitted, Kyle said with just two of them it would be almost impossible to do. Trustee Canfield asked Kyle if he had made any progress on inventory for the road department, he said no but it is on his list. Trustee Canfield said they will give Kyle the iPad to help with the inventory and the condition of the equipment, also the road department needs to update their computer, Vince will look into purchasing one. Crest Fence has not yet fixed fence at River Road Cemetery, needs addressed.

## **FIRE AND EMS**

Chief Rader was present and gave update on fire calls for June. Chief Rader requested to purchase 3 new sets of turnout gear for the new firemen at the cost of \$10,095.00. He received a grant for \$8639.70 to help pay for gear, needs about \$1400.00 to complete purchase. Trustee Burnett made a motion to purchase 3 new sets of turnout gear at the price of \$10,095.00, Gardner seconded the motion, all in favor, yes, motion passes. Trustee Canfield asked Rader about inventory for Fire and EMS departments, he is currently working on it. Robin Bell from Clemens and Nelson will be investigating incident at fire meeting between two officers, bill will be paid out of fire fund. Todd Straub and Carl Walter not present, no EMS report.

## **ZONING**

Vince Sigmund was present and gave update on permits issued, 4 since last meeting.

Brian Durante, 39915 St Rt 303, fence

Roger Bender, 15038 Whitehead Road, deck

Amanda Quinones , East Parkway, pool

Chris Taylor, 40699 Parsons Road, addition and patio

Vince said he needs a resolution for the 2022 NOPEC Grant, the one he submitted was for the 2021 grant, he asked Poling to have it for the next meeting. Vince gave an update on projects that still need addressed at Biggs Road Complex inside, All Touch Painting will be finishing projects. Vince said he cleaned the drain outside the door to the basement on the west side, he thinks that is why water has been coming in. All the grants he has been working on has been submitted. Trustee Canfield asked if Home Occupation Permits have been sent out, Vince said no yet but he will work on it. Vince talked to Mr. Durante about flooding issue with his neighbor and that he had to take care of zoning violation with pond, he gave him 30 days.

#### **FISCAL OFFICER**

Fiscal Officer Kathy Poling presented bill to be paid in the amount of \$100,882.79. Trustee Canfield asked for clarification on pay out of Forman and Squire pay, Poling went over report from UAN payroll sheet and explained how and why it was paid. Trustees said that the compensatory time was an approved pay out, but vacation time was not approved per the policy of the township. Trustee Burnett asked assistant fiscal officer Amy Richards if she would have paid the vacation time out and she said she would not have paid it out per her interpretation of the policy. Poling said her interpretation of the policy was different than Richards and Poling made a decision to pay it with the assistant prosecutors office correspondence on this matter. Trustee Canfield asked if Poling had gotten a contract for Amy Richards yet, she had a check submitted for pay, Poling said no, Ohio Revised Code does not require one and since she is her employee she does not require one either. Discussion on if her pay was discussed and a motion passed to pay her happened, no it was all done in an Executive Session. Richards pay has to have been approved at a public meeting to be legal, the trustees agreed to have Richards invoice them for her services and she will receive a 1099 form at the end of the year. Poling presented resolution #2022-09 for the 2021 NOPEC Grant, Canfield made a motion to approved the resolution, Burnett seconded the motion, all in favor, yes, motion passes. Poling presented the estimated budget for 2023 to the trustees for approval, Trustee Gardner made a motion to approve the 2023 estimated budget, Canfield seconded, all in favor, yes, motion passes. Trustee Canfield asked if Poling has heard anything back from Regional Income Tax Agency about late fee owed from 2021, she said no, still waiting.

#### **TRUSTEE COMMENTS**

Trustee Gardner had a meeting with Don Romancek and residents about the Foster Ditch project, it went really well, they will be doing a stream restoration and enlarging some of the foot print to handle flooding issues. Gardner received a petition for Kelner Ditch from village residents, township residents can sign on to it to get it presented to the commissioners. Trustee Canfield reported that we will now be a part of the national register for the drug pool, the fee was \$35.00 a quarter, it will now be \$45.00 a quarter. Trustee Canfield gave an update on insurance coverage the township had on Sherman, it was insured for \$46,000.00. This is only a fraction of the cost to replace it, it may cost up to one million dollars using the same materials. Trustee Canfield discussed the insurance claim on the damage done, it will be a long process. Trustee Canfield reached out to the Lorain County Historical Society and the Ohio History Connection on how to retain this as a historical site. Trustee Canfield handed over drug pool correspondences to Vince Sigmund for keeping electronically. Trustee Canfield discussed the importance of the park board by-laws being updated, needs to be done this year. All board members in the township, park, zoning and BZA need to be administered oath of office, Poling will do the zoning members at their next meeting on July 18th. Ethics Training will be in September of this year, every board member is required to go. Trustee Burnett made a motion to accept resolution #2022-10 to pay park board members, Canfield seconded the motion, all in favor, yes, motion passed. Poling will have resolution next meeting for trustees to sign. Trustee Canfield made a motion to approve the bills with the exceptions of payment advice #523-2022 for \$1156.90, #534-2022 for 1924.68 and check # 33966 for \$2200.00, Gardner seconded the motion, all in favor, yes, motion passes.

## **RURAL WATER**

None

## **PARK BOARD**

Trustee Canfield said they have been working on updating the website.

## **EXECUTIVE SESSION**

Executive session was called for the sale and purchase of property. Roll call, Doug, yes, Rita, yes, Gary, yes. With no further business, regular meeting adjourned at 9:08 pm.

Executive session adjourned at 9:18 pm.

Gary Burnett,  
Chairman \_\_\_\_\_

Kathy Poling, Fiscal  
Officer

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