

LaGrange Township Trustee Meeting Agenda

December 28, 2023

- 1) Call to Order by Chairman Rita Canfield
- 2) Pledge of Allegiance
- 3) Motion to approve minutes of previous meeting(s)
2/28/2022 3/14/22, 3/28/22, 4/11/22, 4/25/22, 11/14/22,
12/28/2022 1/9/23, 2/13/23, 12/11/23
- 4) Public Comment
- 5) Department Reports
Road/Cemetery Kyle Osborne
Fire James Rader
EMS Todd Straub/Carl Walter
Zoning Vince Sigmund
- 6) Reports from Elected Officials
Fiscal Officer Kathy Poling
-Motion to approve the bills
Trustee Rita Canfield
Trustee Gary Burnett
Trustee Doug Gardner
- 7) Other Reports
-Rural Water Roger Kuhl
-LORCO Doug Garnder
- 8) Park Board Rita Canfield
- 9) Old Business not Already Covered
- 10) New Business not Already Covered
- 11) Audience Questions / Comments
- 12) Executive Session (if needed)
- 13) Adjournment

next Tue

Bills for appraisal

\$44615.82

Maureen
Asst
Manager

ask about
CC Bill

\$750.00
Bill
appraisal

Payment Listing

12/12/2023 to 12/28/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1041-2023	12/12/2023	12/11/2023	EW	OHIO DEPARTMENT OF TAXATION	\$1,522.99	O
1042-2023	12/12/2023	12/11/2023	EW	REGIONAL INCOME TAX AGENCY	\$350.46	O
1043-2023	12/15/2023	12/13/2023	EP	LISA CANITIA	\$1,444.21	O
1044-2023	12/15/2023	12/13/2023	EP	SHAWN CHEATHAM	\$118.75	O
1045-2023	12/15/2023	12/13/2023	EP	MELISSA CONRAD	\$792.58	O
1046-2023	12/15/2023	12/13/2023	EP	DONALD CYRUS JR	\$262.55	O
1047-2023	12/15/2023	12/13/2023	EP	KELLIE A DEULLEY	\$833.74	O
1048-2023	12/15/2023	12/13/2023	EP	Conrad Doehne	\$71.87	O
1049-2023	12/15/2023	12/13/2023	EP	Michael P Foreman	\$106.91	O
1050-2023	12/15/2023	12/13/2023	EP	Bruce V Fortune	\$1,567.05	O
1051-2023	12/15/2023	12/13/2023	EP	J MICHAEL HORNBY	\$1,062.67	O
1052-2023	12/15/2023	12/13/2023	EP	DAVID JOHNSON	\$119.34	O
1053-2023	12/15/2023	12/13/2023	EP	MICHAEL KEMPERT	\$804.29	O
1054-2023	12/15/2023	12/13/2023	EP	ANDREW LILLER	\$931.20	O
1055-2023	12/15/2023	12/13/2023	EP	BRENNAN A MUHIC	\$722.88	O
1056-2023	12/15/2023	12/13/2023	EP	JASON NIELSON	\$9.74	O
1057-2023	12/15/2023	12/13/2023	EP	JERRY P NORTON	\$65.25	O
1058-2023	12/15/2023	12/13/2023	EP	Kyle Osborne	\$1,782.89	O
1059-2023	12/15/2023	12/13/2023	EP	BRITTANY J PAXTON	\$996.74	O
1060-2023	12/15/2023	12/13/2023	EP	CRAIG PAYNE	\$240.74	O
1061-2023	12/15/2023	12/13/2023	EP	JAMES L. RADER	\$327.69	O
1062-2023	12/15/2023	12/13/2023	EP	JASON M SMITH	\$526.21	O
1063-2023	12/15/2023	12/13/2023	EP	TODD B. STRAUB	\$219.71	O
1064-2023	12/15/2023	12/13/2023	EP	EVAN B THOMAS	\$2,096.01	O
1065-2023	12/15/2023	12/13/2023	EP	MATTHEW THOMPSON	\$395.74	O
1066-2023	12/15/2023	12/13/2023	EP	NICHOLAS VARICH	\$417.94	O
1067-2023	12/15/2023	12/13/2023	EP	KRISTA WALKER	\$131.56	O
1069-2023	12/15/2023	12/13/2023	EW	INTERNAL REVENUE SERVICE	\$4,387.21	O
1070-2023	12/15/2023	12/13/2023	EW	OHIO DEFERRED COMPENSATION	\$205.00	O
1071-2023	12/19/2023	12/19/2023	CH	INTERNAL REVENUE SERVICE	\$2,536.85	O
1072-2023	12/21/2023	12/21/2023	CH	INTERNAL REVENUE SERVICE	\$830.13	O
1096-2023	12/28/2023	12/27/2023	CH	WINDSTREAM	\$196.28	O
1097-2023	12/28/2023	12/27/2023	CH	WINDSTREAM	\$360.54	O
1098-2023	12/28/2023	12/27/2023	CH	MARATHON FLEET	\$1,062.97	O
1099-2023	12/28/2023	12/27/2023	CH	REPUBLIC SERVICES	\$178.29	O
1100-2023	12/28/2023	12/27/2023	EW	PUBLIC EMPLOYEE RETIREMENT SYSTEM	\$12,149.00	O
34541	12/28/2023	12/28/2023	AW	BREATHING AIR SYSTEMS	\$966.20	O
34542	12/28/2023	12/28/2023	AW	Ohio Treasurer of State	\$170.00	O
34543	12/28/2023	12/28/2023	AW	VERIZON WIRELESS	\$49.96	O
34544	12/28/2023	12/28/2023	AW	BOUND TREE PARR, LLC	\$399.94	O
34545	12/28/2023	12/28/2023	AW	RURAL LORAIN COUNTY WATER AUTHOR	\$56.55	O
34546	12/28/2023	12/28/2023	AW	PENFIELD TOWNSHIP	\$1,111.55	O
34547	12/28/2023	12/28/2023	AW	THIRD GEN FARMS LLC	\$2,033.64	O
Total Payments:					\$44,615.82	
Total Conversion Vouchers:					\$0.00	

Payment Listing

12/12/2023 to 12/28/2023

Total Less Conversion Vouchers:	<u>\$44,615.82</u>
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Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

LAGRANGE TOWNSHIP TRUSTEES
December 28, 2023

This was a rescheduled meeting of the LaGrange Township Trustees. Canfield called the meeting to order at 1:00pm with all Trustees present followed by the Pledge of Allegiance.

Gardner motioned to approve the minutes of the last meeting 12/11/23 with a correction of the amount of ARPA money reported by Fiscal Officer Poling, Burnett seconded the motion, roll call – all yes.

Gardner motioned to approve the minutes of the meeting on 02/28/22 as corrected by Kimberly Carter on 12/27/23, Burnett seconded the motion, roll call – all yes. Canfield abstained as she was not present on 11/27/23.

Public Participation

Stephen Canfield, Roberta Dove-Moore

Road and Cemetery

Kyle Osborn was present and reported the following:

Working on 2024 road plans and have plowed and salted a couple times.

Township Complex – completed install of light in sign, fixed heater in the basement.

Tennis/Basketball Courts – need to be slurry sealed and crack sealed. Called Maintenance Systems to see when it was last done and they confirmed it was in 2016. Requested a quote to get it done.

Cemetery – 1 Full Burial, 33 Burials for the year – 17 Full Burials, 16 Cremations. Kyle presented paperwork for burials and finance.

Equipment – still working on fixing equipment. Will be working on Fire equipment. Will need to get a lot of batteries this year. Canfield suggested we figure out how many and get a bulk quote. Kyle will get quotes. Roadside mower service completed. Organizing bolts and fasteners as filler work. Trailer back in operation.

Trustees complimented Kyle on his recordkeeping and appreciate having the information on hand.

Fire

Canfield received a request via email from Chief Rader – Would like to send Jay Hornby and Brennan Muhic to the Inspector's class through the Lorain County Chief's Association for \$600.00 per person. That would give the township four (4) inspectors. The deadline for registration is 1/2/24, so he is asking that it's approved today.

Gardner motioned to approve \$600.00 per person to send Jay Hornby and Brennan Muhic to Inspector's class, Burnett seconded the motion, roll call – all yes.

EMS

None

Zoning

None

Fiscal Officer

Kathy Poling was present and reported:

Bills amounted to \$44,615.82.

Canfield inquired as to why there are two separate checks for the IRS. Fiscal Officer Poling she posted the \$830 in the second quarter which got refunded and then posted to the fourth quarter. The same thing happened with the other check. Burnett said he would like to add into this month's bills for the appraisal of the both lots at the church from County Manor Management Consulting Inc. on Marks Rd in Medina for \$750.00. Poling said that she only received about half of the receipts from Vince, so she will have to pay some of them electronically to get them paid on time. Poling said that Vince bought donuts from the LaGrange IGA for \$16 and asked how they wanted that handled. Canfield said that the township is unable to do business with LaGrange IGA as clarified by the Prosecutor's office, Dan Petticord. Poling said it was charged on the Township Credit Card which has to be paid off. Canfield said that Vince will have to reimburse the Township and it needs to be clearly documented for the next audit. Burnett brought up that the Township still owes LaGrange IGA \$136 for a previous purchase. Poling stated that the Fire Association is taking care of that.

Canfield motioned to approve bills as presented with the addition of Check #34548 in the amount of \$750.00 for Country Manor Management and Consulting Inc. bringing the total bills for \$45,365.82, Gardner seconded the motion, roll call – all yes.

Poling asked if the exact dollar amount was confirmed for the resolution of the settlement. Canfield said that it will be discussed today.

Rural Water

Roger Kuhl was present and said they are finishing up year-end stuff.

LORCO

Gardner said he turned in his resignation letter for the LORCO board.

Canfield motioned to accept Trustee Gardner's letter of resignation, Burnett seconded the motion, roll call – all yes.

Park Board

Roger Kuhl was present and said he owes the Township a letter of resignation. Mayor Kincannon replied to KEY regarding the tennis courts and said that they could work together to get funding. Reminder that it is our turn to appoint for the Park Board. Dennis Smith is willing to accept chair, but getting resistance from the other board members about it because of communication. Burnett asked if any of them want to take it. Roger said that they suggested putting Steve Pycraft in as chair. Steve and Tina were appointed by the Village of LaGrange. Canfield suggested letting the board figure out positions for themselves. Canfield asked Roger about the minutes as she is not getting them. Roger said that he has said stated they need to be sent to the Township. Canfield suggested hiring someone new and at reduced rate. The secretary currently gets paid \$250 per month. Burnett asked if the board hires her or the Township and the Village. Roger isn't sure if it is in the by-laws. The only thing is says is that it needs to be a non-board member. Burnett said he is meeting with the mayor and Mary Kay about another matter, so he will talk to them about this matter as well.

Old Business

Canfield brought up for discussion the settlement with legal counsel, Matt Dooley, in regards to the release for all property damages. OTARMA had already paid part of the claim and they need their money back which is subrogation. The total settlement including the subrogation \$923,244.00. Poling gave Resolution #2023-22.

Gardner motioned to accept the settlement in the amount of \$923,244.00 from Herbert Boyd and Verspeeten, Cartage USA, Cordell Transportation, Zurich American Insurance Co and Broadspire Services for the statue and affiliated damages, Burnett seconded the motion, roll call – all yes.

Canfield asked about Andrew Liller's CDL class. Kyle said he is done with his class and is doing his training and driving time now. Canfield asked if Kyle would recommend making Andrew a full-time employee. Kyle confirmed he would recommend Andrew.

Canfield said that the contract with Cleveland Quarries has some issues since the Township is a public entity, so there have been some revisions. Burnett said the only thing he saw was that the base was slightly smaller, but everything looks okay.

Canfield motioned to approve the contract with Cleveland Quarries as revised by Matt Dooley, Gardner seconded the motion, roll call – all yes.

New Business

Roger Kuhl stated he has to get a letter of resignation to the Township for the Zoning Board.

Roger Kuhl brought up for discussion the Abahazi property. Roger talked to Jack and Sharon twice. The Sheriff's Department said it's out of their hands and to talk to the Township Trustees. Also, received clarification that it is not Matt, it's his nephew physically causing issues. Canfield talked to the Sheriff's Department in regards to noise ordinances to help the situation. If they are bringing stuff in to have the bonfires, then we could look into that.

Trustees Comments

Gardner would like to thank the community, everyone on the board, for the opportunity to serve. I appreciate it and will see what the future brings.

Burnett thanked Gardner for serving the past 12 years. He has been a good guy to work with and he cares about the community.

Canfield said she has thoroughly enjoyed working with Gardner, helping each other working toward a greater goal for the community.

Burnett motioned to adjourn, Gardner seconded the motion, roll call – all yes.

Being no further business, the meeting was adjourned at 1:48pm.



Chairman



Kimberly Carter, Secretary